

Participants in Director's MAG Luncheon
Friday, 18 November 1977
1130 - 1430

Director's Conference Room

Team A**

Team B**

[Redacted Box]

Alternates**

[Redacted Box]

*Team Leaders

**Take part in pre-luncheon meeting to select topics for discussion to be held in Director's Conference Room 1330 - 1430, 11 November 1977.

[Redacted Box]
Chairman, Management Advisory Group
Office of Imagery Analysis

TIME : 1230-1400

Approved For Release 2004/01/21 : CIA-RDP84T00316R000100180023-4

Mr. Firth

PROPOSED QUESTIONS FOR THE 18 NOVEMBER 1977
DIRECTOR'S LUNCHEON WITH OIA PERSONNEL

Communications

Cables
to Fed

1. Some analysts have noticed a decrease in the amount of information that is reaching them, information of the kind that used to be passed on in staff meetings. Will "something" replace the staff meetings whereby information will be made available to analysts and support personnel?

2. Late afternoon meetings with the Director sometimes deploy the carpools of those people attending the meetings. Is it possible to arrange more convenient times for "non-crisis" meetings?

x3

Time
Clocks

9:00-5:30
or
9:30-6:00

Management

Expand!

1. Will the role of OIA be defined, i.e., is OIA to be an Office that does in-depth analysis only or will it continue to try to do both current reporting and in-depth analysis?

2. Time Sheets -- what is their value? Do other officials use them, and if not, how do they account for their time?

Expand!

3. By what means can an OIA analyst publish findings or opinions which are different from already published NPIC information?

Editing

Do you
IAR or IAm?

1. Why does memorandum review take so long -- sometimes months?

Know

Work Areas

N. idea!

1. When will the new office space next to MSD be ready for occupancy?

Fitness Reports

How much
time we
spend on
personnel

1. Does the Director, OIA, follow-up on discrepancy rebuttals which employees attach to their fitness reports? Does he investigate the rebuttals and try to find an explanation for the discrepancy?

Career Development/Training

1. Would you (the Director) establish guidelines, procedures and counseling for travelers. . . via the Administrative Staff?
2. Will OIA be expected to provide replacements for people presently on rotation when the tours of those people expire?
3. What are the Director's views on rotation assignments to other NFAC or Agency offices?

What spec. Really
are the problems.

Miscellaneous

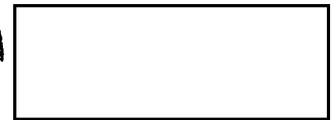
1. Rest room accomodations -- can they be improved?

List of Recommendations:

- improve ventilation
- paint walls
- fix plumbing
- replace towel dispensers
- obtain new or larger trash cans
- wax and buff floors more frequently
- restock toilet paper during the day and eliminate present char-force practice of stocking four rolls per cubicle
- have short noon hour clean-up of rest rooms
- tighten/adjust toilet seats

ILLEGIB

Beth, Bell - Director. negatives - gave early



STAT

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Friday 1230
7430
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Management

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Editing

1. Why does memorandum review take so long -- sometimes months?

Work Areas

1. When will the new office space next to MSD be ready for occupancy?

Fitness Reports

- John
1. Does the Director, OIA, follow-up on discrepancy rebuttals which employees attach to their fitness reports? Does he investigate the rebuttals and try to find an explanation for the discrepancy?

Career Development/Training

- STAT
1. Would you (the Director) establish guidelines, procedures and counseling for travelers. . . via the Administrative Staff?
 2. Will OIA be expected to provide replacements for people presently on rotation when the tours of those people expire? Looking for this. Look for the real new future.
 3. What are the Director's views on rotation assignments to other NFAC or Agency offices?
- STAT

Miscellaneous

1. Rest room accomodations -- can they be improved?

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STAT [redacted] talked to the Dir of
STAT dog about [redacted] bathrooms. ^{Intro to}
He said he would look into it etc. ^{CEA.}
Dir dog has called Betty as a follow
up and so has [redacted] STAT
But - Nothing yet. Phil says GSA
has to take the action.

It's a shame that all the people that
we brief have to use these crummy
bathrooms. It's not doing our image a
bit of good. Last week Linda had a
comment from the GSB. Pass att. who
was here for one of our briefings.

Joe

PROPOSED QUESTIONS FOR THE 18 NOVEMBER 1977

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*1200
7420*

Communications

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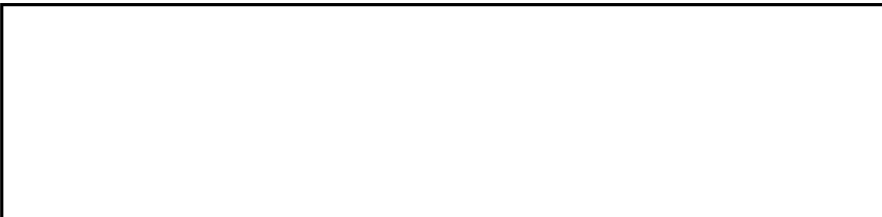
Fitness Reports

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this. Look in test no 14



STAT

STAT

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